



BOARD HIGHLIGHTS

September 24, 2018 School Board Meeting

Mr. Osborne reported that the following Executive Sessions were held in the Board Conference Room on:

- Wednesday, September 19, 2018 – Following the Committee of the Whole/General Purposes Meeting from 7:25 PM to 8:59 PM for personnel and legal matters.

➤ Correspondence

- Acknowledged Book Donations to the Reynolds Junior-Senior High School Educational Technology Center from Mrs. Ann Spencer: More Stories for the Heart, The Leisure Seeker, Rover: Wagmore Edition, and One Small Step: 40th Anniversary of the Race to the Moon
- Acknowledged PDE Correspondence Dated 8/31/2018 – IDEA Compliance for FY 2015-16

➤ Board Operations

- Election of 2018 PSBA Officers (Votes to be Electronically Cast by the Board Secretary During Open Voting Period of 8/24 – 10/11/2018) * Endorsement by PSBA Leadership Development Committee (Reynolds SD is in Section 1)
- Election of PSBA President-Elect: Eric Wolfgang* - Central York SD (York Co.)
- Election of PSBA Vice President: Art Levinowitz* – Upper Dublin SD (Montgomery Co.)
- Election of Three (3) PSBA Insurance Trustees as Listed with Terms Ending on 12/31/2021: William S. LaCoff – Owen J. Roberts SD (Chester Co.), PSBA Past President; Richard Frerichs – Penn Manor SD (Lancaster Co.), PSBA Past President; and Nathan Mains, PSBA CEO

➤ Superintendent's Report

- District Enrollment – 1,064: ELEM -560, JSJS - 504
- **Reynolds Junior-Senior High School Students of the Month:** Raina Ferguson- Grade 12, Abbigayle Costa - Grade 11, Rachel Moroco – Grade 10, Olivia Giardina – Grade 9, Katie Wagner – Grade 8, Madalyn Fleet and Alex Culver – Grade 7

➤ Board Committee/Board Representative Reports

• **Academics, Activities, and Transportation Committee**

Chromebooks/Computers: Mr. Colson requested an update on the JSJS Chromebooks. Mr. Shearer reported that they are being used in all English/Language Arts classes, in chemistry class, and in Algebra I. The Chromebooks are on a charging cart and staying in the classrooms all day long. Students love them, and they are working out the bugs using Google Classroom. Mr. Shearer praised Mr. Peter Raatz's ability as a Level 2 Google Trainer with trouble shooting for teachers all day long as he works as a Standing Substitute Teacher at the JSJS. Using the webpage was not user-friendly for mobile devices in getting through to the teacher classrooms; it was cumbersome. Google Classroom is much easier to use and keeps the information going. It is easier to access through iPhones and iPads. The Google site contains bio, syllabus and contract information, and Mr. Buchman has linked everyone. Parents, who came to Mr. Shearer, liked it and said it was much better. Training is continuing for the teachers. The JSJS has between 200-250 Chromebooks, and Mr. Shearer felt it was the right decision to keep the devices in-house and not go the one-to-one way. Mr. Shearer said they will see how other districts do in expanding on it year after year. The Chromebooks are all in addition to the desktop computers.

The Reynolds School District does not discriminate on the basis of race, sex, color, handicaps, creed, age, or national origin in administration of its educational or employment policies.

Mr. Reeher questioned the shortage of computers at the elementary level. Mrs. Leczner reported there are three computers in each classroom plus each grade level receives a half hour of computer lab time each day, where there are 30 or more computers. Mrs. Leczner also mentioned that the 6th graders receive more time in their subject area classes and may be using the computer labs twice in a day. She stated that at one time there were 4 to 5 computers in each classroom, but that it was not conducive. Mrs. Leczner stated that the Waterford reading and math software limits kids to 10 minutes, and once they finish, a new student name is pulled up. No student is just sitting or waiting on computers. Teachers are keeping them busy.

Mr. Shearer added that Mr. Josh Fleming used a 30-day free app “Go Formative” which cost is \$130/yr. It changes student’s worksheets to PDFs, grades them, and provides feedback to the teacher. It shows red or green bars immediately on who was done and who wasn’t doing their work correctly and/or whether the class as a whole was struggling. He is able to get feedback immediately right in class and have the kids working on multiple things. He is walking around with his iPad and will have a student who got it right help students who did not get it. Mr. Shearer is going to put through a requisition for the district to make the purchase out of the technology budget.

- **Buildings, Grounds, and Technology Committee**

- Quotations for ELEM – Heat Pump for Room 28A – Title I Reading [Agenda Item 12.2]

- Mr. Paolucci and Mr. Covelli reviewed the heat pump quotes and recommended going with Central Heating & Plumbing of New Castle, PA for \$6,189. Mr. Covelli reported that this is a 1.5 ton Mitsubishi heat pump and the other quotes were for a 2 ton heat pump from different manufacturers, which explained the quoted amount differences.

- Quotations for ELEM – 5 Ton Heat Pump for Computer Lab [Agenda Item 12.3]

- Mr. Paolucci and Mr. Covelli reviewed the 5 ton heat pump quotes and recommended going with Central Heating & Plumbing of New Castle, PA for \$8,447. Mr. Covelli reported that this is a 5 ton Mitsubishi heat pump and the other quotes were from different manufacturers. Mr. Covelli stated that Central’s prices include installation, and he confirmed their quotes with them. Mr. Covelli stated that \$30,000 was set aside in Capital Projects for replacement of old heat pumps that can’t be repaired and need to be replaced. Mr. Sibeto added that in this area, \$120,000 was designated for over 4 years, and that is how we came to the \$30,000, and the two heat pumps are under \$15,000. Mr. Covelli explained that the unit is two-pieces; it has a heat pump section on the roof and on the classroom wall, which is more expensive.

- **Finance Committee** – *No Report this Month*

- **Personnel & Policy Committee**

- ❖ *First Reading* – Revised Policy 210.1 – Pupils – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors [Agenda Item 11.1]

- ❖ *First Reading* – New Admin. Reg. 210.1-AR-0 – Pupils – Opt-Out Form [Agenda Item 11.2]

- ❖ *First Reading* – Revised Policy 918 – Community – Title I Parent & Family Engagement [Agenda Item 11.3]

- Mr. Reichard reviewed the policies scheduled for first readings. Mr. Colson stated that the inhaler/auto-injector policy was very thorough and questioned the epinephrine auto-injector use in the district. Mr. Shearer stated that the school nurses have them, as well as Mr. Waleff, the Athletic Director/Trainer. They are the only ones trained to use the auto-injectors besides Mr. Santom and Mrs. Davis, who are certified CPR/First Aid trainers. Mr. Colson discussed the shortage of auto-injectors and that Mylan Labs have extended their expiration date by four months. Mr. Shearer reported that they ordered early out of fear of a shortage and are in pretty good shape. He stated that they get the auto-injectors for free, and they will check their expiration dates. Mr. Shearer answered a question that the students are not permitted to carry auto-injectors. Mr. Colson suggested looking into having other people trained on the use of Epi-pens.

- **Legislative Representative** –

- Mr. Reeher reported that the only item is the PSBA voting, which is on the agenda.

- **Career Center Representative** –

- Mr. Reeher reported that the Joint Operating Committee is working through a couple of improvement projects. Improvements are being made in the Welding Department, and also there is a public water cut-over, which is being advertised. The bid opening is scheduled for 10/4/2018, and the projects are funded from the Adult Ed Fund Balance, which is a continued push on that.

➤ Policies/Procedures/Legal Agreements

- *First Reading* – Revised Policy 210.1 – Pupils – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- *First Reading* – New Admin. Reg. 210.1-AR-0 – Pupils – Opt-Out Form
- *First Reading* – Revised Policy 918 – Community – Title I Parent & Family Engagement

➤ Buildings and Grounds

- Accepted Quotation from **Central Heating & Plumbing** of New Castle, PA for Installation of Heat Pump in Elementary Title I Reading Classroom #28A in the Total Amount of **\$6,189.00** to be Paid from Capital Projects Fund
- Accepted Quotation from **Central Heating & Plumbing** of New Castle, PA for Installation of 5 Ton Heat Pump in Elementary Computer Lab in the Total Amount of **\$8,447.00** to be Paid from Capital Projects Fund

➤ Educational Programs/Student Activities

- Approved Addition(s) to the 2018-19 District Parent/Community Volunteer List:
 - ❖ Bert, Leighanne, Greenville, PA
 - ❖ Reckhart, Harry, Greenville, PA
 - ❖ Williams, Erin, Greenville, PA
- Approved Annual Community Walkers Program at the Reynolds Junior-Senior High School, Monday through Friday When School Is In Session, November 1, 2018 through April 30, 2019, 7:00 to 9:00 PM, Pre-registration is Required at RHS Office (*Map Attached*)
- Approved 2018-19 Cyber Technology Agreement Between Midwestern Intermediate Unit IV Cyber Service and RSD
- Approved RHS's Production of "The Wizard of Oz" - Musical for Spring 2019, Under Direction of Mrs. Jamie Heckman, School Musical/Play Director, Ticket Prices: Adults - \$8, Students/Seniors - \$5,
Dates: Thursday, March 28, 2018 – Elementary Performance at 1 PM
Friday, March 29, 2018 at 7 PM
Saturday, March 30, 2018 at 1 PM and 7 PM

➤ Finance

- Approved 2018 Engagement Agreement with The Reschini Group, Indiana, PA to Provide Required Reporting Forms to Employees under Affordable Care Act, Cost - \$6.25 per Form
- Authorize Disposal of Various Records, Cassettes, Toys and Obsolete Equipment at Reynolds Elementary School as per Two (2) Recommendations Dated 9/12/2018
- Approved Tax Exonerations/Additions for Tax Year 2018:
 - ❖ West Salem Township – Per Capita Exonerations (\$ 390.00)
 - ❖ Pymatuning Township – Per Capita Exonerations (\$ 670.00)
 - ❖ Pymatuning Township – Per Capita Additions \$ 730.00
- Approved Mercer County Court of Common Pleas, Civil Action Law 2018-2183, **Judicial Sale** of Pymatuning Township Real Estate known as **3706 North Hermitage Rd., Transfer, PA**, (Exhibits A & B) Mercer County Tax Claim Control #23-007030 Exonerating Delinquent Taxes in the Amount of **\$1,000** in Order for Mercer County Tax Claim Bureau to Sell Property via Sale Law of 1947, Public Law No. 1368 (*Sale Price to be Not Less than \$1,000, Cost Set to Cover MCTCB Costs/Fees*)
- Approved Transportation Contract for Reynolds School District to Transport Students Outside of the District as Listed for the 2018-19 School Year:
 - ❖ Mercer Area SD – Estimated \$14 per Day to/from Green Meadow Christian School, Fredonia, PA

➤ Personnel

- Approved Additions to 2018-19 Substitute Teacher List, Salary Set at \$100/Day for PA Certified Teachers and \$80/Day for MIU4 Emergency Guest Teachers:
 - ❖ Bayless, Annese, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Johnson, Brian, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Kirila-Craig, Julie, Transfer, PA – MIU4 Emergency Guest Teacher
 - ❖ Moyano, Joan, Greenville, PA – MIU4 Emergency Guest Teacher

- ❖ Fiorenza, Becky, Fredonia, PA – Elementary, Library, Family/Consumer Science
- ❖ Shafer, Jennifer, Transfer, PA – Elementary and Special Education
- ❖ Underwood, Edward, Transfer, PA – Elementary
- ❖ Szabo, Emily, Hermitage, PA – Elementary (PK-4)
- Approved Additions to 2018-19 Extracurricular Coach/Advisor List:
 - ❖ Emerick, Lonnie, Greenville, PA – Volunteer Baseball Coach, *No Salary Provision*
 - ❖ Herman, Leroy, Greenville, PA – Volunteer Golf Coach, *No Salary Provision*
 - ❖ Winkle, Ben, Greenville, PA – Volunteer Basketball Coach, *No Salary Provision*
 - ❖ Donnelly, Leesa, Sharpsville, PA – Volunteer Basketball Coach, *No Salary Provision*
 - ❖ Moore, Mark, Greenville, PA – Elem. Girls Basketball Coach, Wage: \$17/Hr; Split 200 Program Hrs.
 - ❖ Hernandez, Lisa, Greenville, PA – Elem. Girls Basketball Coach, Wage: \$17/Hr; Split 200 Program Hrs.
- Approved Revised Anderson’s Bus/Van Driver/Aide List for 2018-19
- Accepted Resignation(s)/Intent(s) to Retire:

Employee:	<u>Tonelli, Jill</u> , Hermitage, PA – <i>Resignation</i>
Position:	ELEM District Food Service Employee, 4 Hrs./Day
Effective:	Retroactively to March 14, 2018
Yrs. of Service:	1 Yr. (January 2017)
Employee:	<u>Winkle, Ben</u> , Greenville, PA – <i>Resignation</i>
Position:	2 nd Asst. Boys Basketball Coach
Effective:	August 31, 2018
Employee:	<u>Torok, Paul</u> , Fredonia, PA – <i>Resignation</i>
Position:	Volunteer Boys Basketball Coach
Effective:	August 31, 2018
Employee:	<u>Woods, Cory</u> , Fredonia, PA – <i>Resignation</i>
Position:	Volunteer Boys Basketball Coach
Effective:	August 31, 2018
- Approved Employment(s)/Change of Position(s)/Assignment(s):

Employee:	<u>Benson, Amy*</u> , Greenville, PA – <i>Employ</i>
Position:	District Food Service Employee, 4 Hrs./Day (<i>Mrs. Leskovac’s Vacancy</i>)
Assignment:	To be Determined by Administration
Wage:	RESPA CBA Step 1 - \$9.99/Hr.
Effective:	Retroactively to August 24, 2018

*Per Policy #503: Mrs. Benson is Mrs. Carol Reeher’s niece and Mrs. Lori McEwen’s first cousin.
- Approved Staffing of Raider Nation Star Academy After School Program 2018-19 SY (Year 2 of 3 Years of Grant), 3 Hrs./Day for 4 Days/Wk. (Mon.-Thurs.) for Approximately 30-36 Weeks, 2:30–4 PM at Reynolds Jr.-Sr. High School, 4-5:30 PM at Reynolds Elementary School 1 Asst. – 8 Hrs./Wk.:
 - ❖ Tofani, John, *JSHS Head Teacher*, JSHS After-School Site Coordinator – 7 Hrs./Week @ \$25/Hr. [United Way Paying \$15/Hr. and RSD Paying \$10/Hr.]
 - ❖ Baselj, Dawn, *ELEM Head Teacher*, ELEM After-School Site Coordinator – 7 Hrs./Week @ \$25.00/Hr. [United Way Paying \$15/Hr. and RSD Paying \$10/Hr.]
 - ❖ Ziegler, Christina, *HS Math Teacher*, JSHS After-School Instructor – 7 Hrs./Week @ \$25/Hr. [United Way Paying \$18/Hr. and RSD Paying \$7/Hr.]
 - ❖ Sibeto, Kristin, *ELEM Special Education Teacher*, ELEM After-School Instructor – 7 Hrs./Week @ \$25/Hr. [United Way Paying \$18/Hr. and RSD Paying \$7/Hr.]
 - ❖ Anderson, Suzanne, *ELEM Art Teacher*, ELEM After-School Mosaic Instructor – 4 Hrs./Week @ \$25/Hr. [United Way Paying \$18/Hr. and RSD Paying \$7/Hr.]
 - ❖ Tofani, Gianna, *RHS Student*, After-School Program Assistant – 8 Hrs./Week @ \$10/Hr. [United Way Paying \$10/Hr.]
- Approved 2018-19 RHS After-School Tutors to be Paid at Extended Day Rate - \$25/Hr.:
 - ❖ Tofani, MaryAnn – Science
 - ❖ Watson, Kim – General
 - ❖ Hoovler, Kenda – Math
 - ❖ Fleming, Josh - Math
 - ❖ Morris, Michelle – Instrumental
 - ❖ Woge, Susan – General
 - ❖ Kitchen, Judy - Math

- Approved Leave of Absence:

Employee: Employee #106 (FMLA / Unpaid Leave of Absence)
Position: RESPA – 10 Month Secretary
Leave: FMLA Unpaid Leave of Absence Following Use of Sick Days
Effective: Sick Days: 9/06/2018 – 09/20/2018, FMLA to Begin 09/21/2018
for Approximately 4-6 Weeks

- Approved Addition(s) to 2018-19 Substitute Support Personnel List, Wage Set at \$9/Hr. - [Substitute Custodians, Substitute Food Service Employees, Substitute Secretaries, Substitute Teacher’s Aides, and Substitute Transportation Courier] and \$10/Hr. for Substitute Nurse Assistants

- ❖ Muszik, Idabelle, Brookfield, OH – Substitute Custodian, Substitute Food Service Employee
- ❖ Thompson, Kayla, Greenville, PA – Substitute Secretary

➤ Meeting Dates

October 17, 2018	Reynolds School Board Committee of the Whole/Gen. Purposes Mtg. – 6:30 PM Executive Session Following the Work Session
October 22, 2018	Reynolds School Board Regular Meeting –7:30 PM